

Michigan Council, HI-USA
Board Meeting
Tuesday, March 20, 2007
Novi Public Library
MINUTES

Call to order at 6:40 p.m.

Present: Deb Bell, Norwood Catron, Sally Janacek, John Prusak, Srinu Racha, Joan Smykowski, Martha Spear, Sue Trudeau, Mike Willihnganz

Approval of minutes -- January 2007 minutes approved as submitted.

Deb welcomed new Board members Srinu and Norwood. We're glad you're here!

Treasurers report – Sue; due to technical difficulties (☺) Sue shared her financial report orally. HI-MI's approximate current holdings: \$31,464 in checking; \$1476 Heavner memorial fund; \$16,475 in Credit Union; \$25,000 in CD for a total of \$74,435.00. Regarding our building, rent from the Nail Salon covers the expenses.

2007- 2010 Goals/Timeline -- We reviewed ODOM, Board Governance, and Marketing goals. After discussion, two changes were proposed: a) Marketing's deadline to develop a Marketing & Communications Plan was moved up to March 2008; b) Marketing's deadline to develop a video/dvd/ public access video set for June 2008. Martha moved, Sally seconded, that the Goals be adopted, as amended. The motion passed unanimously. **Board members are to refer to these goals regularly and complete tasks by appointed deadlines.**

2007-2008 Fiscal Year Budget-- Sue distributed the proposed budget.

It was noted that some budget items seem to overlap (e.g.: office supplies are needed for Marketing, ODOM, and Volunteer Coordinator). Finance Committee will attempt to revise the budget for greater clarity. **All Board members are asked to review goals for their respective committees, determine attendant costs, and submit to Sue before the Finance Committee meeting on April 4.**

Deb reported on a limited-time offer from HI-USA to purchase both a laptop computer and LCD projector for \$657 (HI-USA matches funds). It was noted that this would be a useful tool for WT101 programs. After discussion, Deb moved and Martha seconded, that we authorize **Deb to purchase both the computer and projector. Deb will also inquire about buying a 2nd LCD projector** at a cost of \$700. Norwood will check to see if this price is competitive and contact Deb. If all is a "go," **Deb will email us** for approval.

We will finalize the 2007-2008 Budget at the April Board meeting.

Girl Scouts budget request -- Joan. HI-MI has begun to make lots of connections with Metro area Girl Scouts and she fears that we may have trouble meeting their demands for programming. She proposed that we hire someone part time to oversee GS programs such as Community Walls, Cultural

Kitchen, etc. Joan believes the position is fundable through grants and, further, we can charge a nominal fee for presentations to recoup costs. After discussion, we encouraged **Joan to put the details in writing and bring to April meeting.**

OLD BUSINESS

March 31 Spring Regional meeting -- Sue will represent us; this meeting includes a Girl Scouts Familiarization trip

Building sale issues -- Deb shared that there is an unconfirmed report that Ron Meyers' side of the building is sold; we will see. Towards our goal to empty out the building, Mike will pursue contacting furniture dealers. **Martha has names & numbers and will email him.** The U-M Archivist came, saw & conquered. He took lots of files and has agreed to make available to interested members any “left-over” materials upon completion of the project. HI-MI memorabilia has gone to a good home!

Volunteer Coordinator's report -- Joan. She has been very busy with Girl Scouts. Joan and Sally attended Thinking Day along with hordes of little girls in green. The recent WT101 Presentation at Norup International School netted several hundred contacts and great reviews. Good news: HI-MI has met our quota for HI-USA funding for the next quarter. Deb thanked Joan for her hard work through her health battles.

NEW BUSINESS

Election of officers 2007-2008 FY – Deb presented the slate of officers for the new fiscal year:

President – Sue Trudeau
Vice President – Sally Janacek
Treasurer – Srinu Racha
Secretary -- Martha Spear

John moved, Deb seconded, that we elect by acclimation these candidates. The motion passed unanimously. Sue thanked Deb for her years of service to HI-MI especially through a period of great transition.

Election of new Board members for 2007-2008 FY – Norwood Catron and Srinu Racha were elected by acclimation.

Next meeting: Tuesday, April 10, 6:30 – 8:30 pm, Novi Public Library; the following meeting will be on Tues, May 8 6:30-8:30 Novi PL. In June we will move to Monday nights.

Adjournment at 8:30 pm.

Respectfully submitted, Martha Spear, Secretary.